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Wedding Reception Planner

INSTRUCTIONS FOR THE BAND

Event: _____ Date: _____

Location: _____

Bride's Name: _____ Groom's Name: _____

Will you have introductions? Yes – write names below No – skip down to **Bride & Groom** names

Parents of the Bride: _____

Parents of the Groom: _____

If stepparents are involved, please indicate how you wish introductions to be handled: _____

Bridesmaid: _____ Groomsman: _____

Bridesmaid: _____ Groomsman: _____

Bridesmaid: _____ Groomsman: _____

Bridesmaid: _____ Groomsman: _____

Flower Girl: _____ Ring Bearer: _____

Maid/Matron of Honor: _____ Best Man: _____

Bride & Groom (Exactly as they wish to be introduced): _____

If you will have traditional dances, please list only those dances that you wish to be included:

If stepparents are involved in dances, please indicate how you wish dance introductions to be handled: _____

Bride & Groom's First Dance

Song title: _____ by: _____

Bride/Father song: _____ by: _____

Groom/Mother song _____ by: _____

Bridal Party song: _____ by: _____

Other song title: _____ by: _____

Other song title: _____ by: _____

If there will be preplanned toasts, please indicate who will present them and at what point during the reception:

Who? _____ When? _____

Who? _____ When? _____

Will there be a cake cutting? No Yes When? _____

Bouquet Toss? No Yes When? _____

Garter Toss? No Yes When? _____

At what time and how will the Bride & Groom depart? _____

*We look forward to
a wonderful event!*

Please note: If you have a special song to be played for your "First Dance" that we don't already know, please submit your request 6 weeks prior to the reception